



Roberto Clemente Charter School

Board of Trustees

February 15, 2022

7:00PM

Agenda

1. Review of Agenda
2. Review of Minutes
 - 1/18/22 Minutes (motion)
3. Public Input
4. CEO Office
 - COVID-19 Update
 - Review of Health & Safety Plan
 - 2022-2023 Master Calendar K-12 (1st reading)
 - RCCS Induction Plan K-12 (1st reading)
 - Child Find Policy (motion)
 - Acting Pay Recommendations (motion)
5. Principals' Offices
 - Secondary School Report
 - Elementary School Report
6. Human Resources
 - HR Report
 - Hires/Appointments (motion)
7. Business Office
 - February Business Report
 - January Financial Report
 - January Payment List (motion)
 - 21/22 ARP Homeless Children & Youth II Grant Application (motion)
 - Soliant Health LLC Contract (motion)
 - Facilities
8. New Business
9. Adjourn (motion)

**Roberto Clemente Charter School
Board of Trustees Meeting Minutes
January 18, 2022**

Attendees: Dr. Lynn Columba, John Bassler, Dr. Kathy Dolgos, Agustín García, Rev. Nelson Quiñones, Alex Rolón, Dr. Jill Sperandio

RCCS Staff: Brigid Abbott, Charles Boger, Alyssa Mace, Krista Maugle, José Molina, Jr., Mitza Morales, Michael Rodríguez

EXECUTIVE SESSION:

None

Dr. Columba called the meeting to order at 7:07 p.m.

MINUTES:

The minutes of the December 2021 BoT meeting were reviewed. A motion was made to approve the December minutes by Mr. García and seconded by Rev. Quiñones. The motion carried unanimously.

PUBLIC COMMENT:

No public input.

CEO's REPORT:

Mrs. Mace presented the CEO's Report.

An updated COVID-19 report was provided by Mrs. Mace.

A motion to approve the Homeless Student Policy was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

The Child Find Policy was presented to the Board for its first reading. A formal action will be taken at the February BoT meeting.

A motion to approve the revisions to the Student/Parent Handbook was made by Mr. Bassler and seconded by Dr. Dolgos. The motion carried unanimously.

As part of the School Board Recognition Month, Mrs. Mace acknowledged the following Board of Trustee Members for their dedication and service to RCCS:

Mr. John Bassler – 20 years (10/2021)
Dr. Lynn Columba – 20 years (2/2022)
Mr. Rolón – 15 years (11/2021)

PRINCIPALS' REPORTS:

Ms. Abbott and Ms. Morales presented their respective reports for the elementary and secondary schools.

Ms. Morales highlighted the following students:

- Christian Ceballos for making the Lehigh Valley Boys Basketball Fab Fifteen: Top 15 scores in area hoops through the season's first month. Congratulations Christian!!

- Javier Rodríguez for being accepted to 7 colleges/universities with a full-tuition scholarship to Clarion University. Congratulations Javier!!

HUMAN RESOURCES REPORT:

Mr. Rodríguez presented the Human Resources Report.

A motion to approve the new hires and promotions as presented in the HR Report was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the Acting Services Policy was made by Mr. Rolón and seconded by Dr. Dolgos. The motion carried unanimously.

A motion to approve the Scheduled Work, Meal, and Break Period Procedure was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

BUSINESS & FINANCIAL REPORTS:

The Business Report for the month of January was presented by Mr. Boger. The December 2021 Financial Report, and the December 2021 payment list were presented by Mr. Boger for discussion. A motion to approve the December 2021 payment list was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to reelect the current officers for a subsequent term: Dr. Columba, President; Dr. Dolgos, Vice President; Mr. Bassler, Treasurer; and Mr. Rolón, Secretary, was made by Mr. García and seconded by Rev. Quiñones. The motion carried unanimously.

NEW BUSINESS:

New Board of Trustee candidate applications will be given to the Board for review.

There being no further business, Mr. Rolón moved to adjourn the meeting, seconded by Mr. García. The motion carried unanimously.

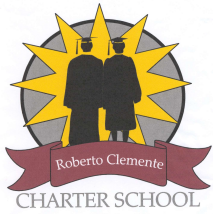
The RCCS Board meeting was adjourned at 7:59 p.m. **The next regular Board meeting will be February 15, 2022, at 7:00 p.m.**

Dr. Lynn Columba, President

Date

Mr. Alexander Rolón, Secretary

Date



Roberto Clemente Charter School

CEO Report

Mrs. Alyssa Mace

Tuesday, February 15, 2022

1. COVID-19 Update

- RCCS' positivity rate has decreased drastically in the past month. In the current 14-day window, the positivity rate in each school building is less than 1%.
- LEAs are required to review their Health & Safety Plans at least every six months. The Pandemic Team is not recommending any changes to the plan at this time.

2. 2022-2023 Master Calendar (1st reading)

- To promote unity and uniformity, RCCS will issue one master calendar K-12.
- NEW FOR 2022-2023: The master calendar includes an August start date. An August start date better aligns with the local education community.

3. RCCS Induction Plan (1st reading)

- As part of the Comprehensive Planning process, RCCS is required to implement a board-approved Induction Plan to support new teachers.
- The development of this plan included two rounds of feedback by a variety of stakeholders.
- This plan would be implemented K-12 at the start of the 2022-2023 school year.

4. Child Find Policy (motion)

- The Child Find Policy required minor revisions to be regulatorily compliant.

5. Acting Pay Recommendations (motion)

- Lara Ashworth
 - 24 days as acting MS/HS Administrative Coordinator
- Emily Mulcahy
 - 35 days as acting 8th grade English Teacher
 - Acting 2nd MS/HS ESL Teacher October 11, 2021- present



Roberto Clemente Charter School 2022-2023

K-12

18, 19 New Teacher Induction
22, 23, 24 All Staff Orientation
29 First Day of School

AUGUST 2022						
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FEBRUARY 2023						
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16 Parent/Teacher Conferences
*K-5 Do Not Report
17, 20 School Closed-
Presidents' Day Holiday

2, 5 School Closed-
Labor Day Holiday

SEPTEMBER 2022						
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10 School Closed-
Professional Development

10 School Closed-
Professional Development

OCTOBER 2022						
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APRIL 2023						
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6, 7, 10 School Closed- Spring
Holiday
24-28 PSSA ELA
Grades 3-8

8 School Closed-
Professional Development
22 Parent/Teacher Conferences
*K-5 Do Not Report
23 School Closed-
Professional Development
24, 25, 28 School Closed-
Thanksgiving Holiday

NOVEMBER 2022						
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MAY 2023						
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1-12 PSSA Math & Science
Grades 3-8
15-26 Keystone Testing
29 School Closed- Memorial Day

23-30 School Closed-
Winter Holiday

DECEMBER 2022						
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JUNE 2023						
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8 **Last Day of School**
9 Teacher Record Day
19-30 Summer School/ESY

2 School Closed-
Winter Holiday
16 School Closed- MLK Jr. Day
23 School Closed-
Professional Development

JANUARY 2023						
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JULY 2023						
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3-14 Summer School/ESY
4 School Closed- 4th of July

****If necessary, make-up days for students due to emergency school closings will occur on February 17, April 6 & April 10**



Roberto Clemente Charter School 2022-2023

K-12

18, 19 Orientación de Nuevo Personal
22, 23, 24 Orientación de Personal
29 **Primer Día de Clases**

AGOSTO 2022						
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FEBRERO 2023						
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16 Conferencias de Padre y Familia *K-5 No se reportan
17, 20 Escuela Cerrada- Conmemoración de Presidentes

2, 5 Escuela Cerrada- Día Laboral

SEPTIEMBRE 2022						
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MARZO 2023						
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10 Escuela Cerrada- Desarrollo de Personal

10 Escuela Cerrada- Desarrollo de Personal

OCTUBRE 2022						
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ABRIL 2023						
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6, 7, 10 Escuela Cerrada- Vacaciones de Primavera
24-28 PSSA ELA Grados 3-8

8 Escuela Cerrada- Desarrollo de Personal
22 Conferencias de Padre y Familia *K-5 No se reportan
23 Escuela Cerrada- Desarrollo de Personal
24, 25, 28 Escuela Cerrada- Día de Acción de Gracias

NOVIEMBRE 2022						
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MAYO 2023						
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1-12 PSSA Matemáticas y Ciencia Grados 3-8
15-26 Exámenes de Keystone
29 Escuela Cerrada Observación de Conmemoración

23-30 Escuela Cerrada- Vacaciones de Invierno

DICIEMBRE 2022						
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JUNIO 2023						
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8 **Ultimo Dia de Clases**
9 **Registro de Maestro**
19-30 Escuela de Verano/ESY

2 Escuela Cerrada- Vacaciones de Invierno
16 Escuela Cerrada- Conmemoración de MLK Jr.
23 Escuela Cerrada- Desarrollo de Personal

ENERO 2023						
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JULIO 2023						
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3-14 Escuela de Verano/ESY
4 Escuela Cerrada- Día de Independencia EE.UU

****Si es necesario, los días de recuperación para los estudiantes debido a los cierres escolares de emergencia se realizarán el 17 de febrero, el 6 de abril y el 10 de abril.**



Roberto Clemente Charter School

Roberto Clemente Charter School (RCCS) Induction Plan

PURPOSE: This Induction Plan will promote the RCCS vision of a professional community that understands the benefits of bilingualism, uses reflective dialogue, develops relationships among teachers by being mentors and advisors, promotes professional collaboration, shares norms and values, has a collective focus on student learning, and integrates technology across the subject areas.

Educator Induction Committee

Name	Role
Alyssa Mace	Chief Executive Officer
Michael Rodriguez	Human Resources Administrator
Mitza Morales	Middle/High School Principal
Krista Maugle	Middle/High School Assistant Principal
Cory Snyder	Elementary School Principal
Brigid Abbott	Elementary School Assistant Principal
Charles Boger	Director of Business Administration
Dee Wimmer	Special Education Coordinator
Judith Maginnis	Certified School Nurse
Jessica Kamber	Elementary School Counselor
Lara Ashworth	Middle/High School Counselor
Sarah Hart	Middle/High School Counselor
Jessica Italiani	Elementary Special Education Teacher
Emily Mulcahy	Middle/High ESL Teacher
Michelle Penoyer	High School Science Teacher
Monica Sellitti	Middle School English Teacher



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The committee is responsible to perform the following:

- Ensure proper representation on the committee;
- Conduct meaningful needs assessment activities;
- Develop an appropriate educator induction program; and
- Conduct an annual evaluation of educator induction program.

Goals and Competencies

Goals

The overarching goal of the educator induction program is to provide support for new RCCS educators to ensure an orderly and successful experience during the first year of employment at RCCS and beyond. Individual goals of the program include the following:

- To provide educators with an overview of professional practice within the context of the Danielson Framework for Teaching.
- To provide new educators with basic information and knowledge about the charter school and students to increase their effectiveness in fulfilling their duties.
- To provide specific training in the Standards Aligned System, data-informed decision making, curriculum, lesson planning, teaching strategies, classroom management, resiliency, and effective interaction with students.
- To provide new educators with staff development experiences to achieve a successful transition into the charter school's educational program.
- To provide experience, professional insights, and encouragement to achieve success as new employees.

Competencies

Induction plans should outline specific teacher competencies that will be taught, modeled, and measured during the induction process. The competencies should include working knowledge of the Standards Aligned System and how to use the resources of PDE's SAS web portal as a tool to develop lesson plans, locate appropriate materials and resources, deliver instruction, construct assessments, and support struggling students. The plan should be aligned with charter school goals and students' needs, and it should include induction activities that focus on teaching diverse learners in least restrictive environments.

Needs Assessment

The needs assessment is completed by reviewing multiple information sources, and it is used in establishing goals and competencies for the educator induction plan. The needs assessment should include data from multiple perspectives (e.g., student achievement levels, identification of strengths and areas of concern based on teacher surveys).

Needs assessment data should be collected using valid indicators of student knowledge and skills such as:

- PSSA and Keystone Exam data, Classroom Diagnostic Tools data, PVAAS, and eMetric data, and data from other standardized tests, benchmark assessments, or locally developed and validated assessments. Ongoing student achievement data analysis will provide teachers with focused educational activities aimed at improving student achievement;
- Data on instructional models will provide new teachers with information on educational initiatives at the local, state, and national levels;



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- Knowledge of successful research-based instructional models such as those found on PDE's SAS web portal under "Instruction" should be taken into account;
- Interest surveys used as documentation for the comprehensive plan, or locally developed surveys that provide focused direction for new teachers. Such surveys should be valid
- Indicators of quality leadership and quality teaching, reflect a continuous learning ethics, and be indicative of educators' ability to make artful use of the supporting educational infrastructure; and
- Information collected from previous educator induction programs (e.g., program evaluations).

Educator Induction Coordinator- Alyssa Mace, CEO

The Educator Induction Coordinator will perform the following duties:

- Schedule and implement an appropriate induction program, as designed, and directed by the educator induction committee;
- Chair the educator induction committee;
- Oversee the educator induction program;
- Maintain adequate record keeping of educator induction program activities and participating educators;
- Oversee selection of mentors and assignment of inductees;
- Facilitate training for new mentors; and
- Identify and provide for appropriate resources to support educator induction activities (i.e., time, scheduling, space, and funding).

Building Induction Team- Cory Snyder, Elementary School/Mitza Morales, Middle/High School

- Building educator induction teams include the principal, assistant principal, mentors, inductees, and other support staff as needed.
- The principal's role as instructional leader is to organize building orientation activities, including a thorough introduction to the school and staff, to building level procedures, and to students.
- The principal facilitates the mentor/inductee relationship, ensures reasonable working conditions, and formally evaluates inductees.
- Other administrators or support staff can provide job-specific help to teachers and/or specialists. These administrators and support staff include but are not limited to school counselors, special education coordinator, instructional coaches, health room staff, administrative assistants, and receptionists.

Mentors

Recommended criteria include:

- Similar certification and assignment;
- Outstanding work performance;
- Models continuous learning and reflection;
- Knowledge of charter school policies, procedures, and resources;
- Ability to work with students and adults;
- Willingness to accept additional responsibility;
- Mentor training or previous experience;
- Compatible schedules so the mentor and inductee can meet regularly;
- Training in use and application of the Standards Aligned System;



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- Understanding the levels of Bloom's Taxonomy and Webb's Depth of Knowledge;
- Understanding the concept of promoting further inquiry by asking open-ended questions and utilizing open-ended tasks;
- Differentiated learning that supports higher order thinking skills and the development of metacognitive skills;
- Developing assessments that are based on standards and eligible content;
- Data analysis training (e.g., Pennsylvania Value Added Assessment System (PVAAS))

Mentors are those educators recognized for instructional leadership and their ability to work collaboratively on development of job-embedded knowledge and skills. Being a mentor is an honor and mentoring provides the opportunity for leadership. Mentors also gain from the experience that refines their skills and enhances professional growth. However, it is also a demanding responsibility and may include incentives.

Mentors provide the following types of support to inductees:

- Instructional support such as:
 - Classroom management
 - Standards-based instructional planning and implementation
 - Standards-aligned teaching strategies
 - Differentiated instruction and supports for struggling students
 - Observations and conferencing with the inductee
 - Instruction for diverse learners in inclusive settings, including English Learners and students with IEPs
 - Data-informed decision making
- Professional support such as:
 - Information about school policies and procedures
 - Student formative and summative assessments and evaluation
 - Educator Effectiveness in accordance with Act 13 of 2020
 - Information about quality professional development opportunities
- Additional support such as:
 - Introductions to other staff and administrators
 - Personal encouragement within the context of a confidential relationship
 - Liaison to referral to other key people and resources

At RCCS, the mentor role is assigned to veteran teachers and staff who are knowledgeable of the schoolwide structure and are able to provide support in a variety of areas. In addition, building level instructional coaches provide another layer of support and guidance. Building principals and assistant principals also provide additional support for inductees. This has been intentionally designed to provide comprehensive support for all new teachers at RCCS.

Inductees

An inductee is any teacher in their first year of employment at RCCS (including those who may have completed an induction program through a previous employer). Inductee responsibilities include attending all orientation activities, seeking help when needed, observing experienced teachers/specialists, meeting regularly with mentors, meeting with other inductees to discuss experiences, and evaluating the program. Inductees are expected to:



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- Actively participate in mentoring activities and relationships;
- Seek out help from colleagues;
- Accept and act upon constructive feedback through open communication with the mentor;
- Schedule classroom observations of experienced teachers at work;
- Schedule classroom observations by the mentor;
- Maintain and submit accurate records of induction activities in order to be awarded an Induction Completion Letter; and
- Maintain a confidential relationship with the assigned mentor.

School principals provide support such as:

- Opportunities for professional development related to the Code of Professional Practice and Conduct for Educators (22 Pa. Code Chapter 235). The code sets forth rules of conduct to which professional educators are legally bound. New employees should be informed of the code and given a copy during New Teacher Induction.
- Creating a culture of teaching and learning that supports professional collaboration among both new and veteran teachers.
- Designing appropriate schedules to support new teachers as they develop professional skills.
- Acquiring and providing appropriate resources to support educator induction activities (time, scheduling, space, funding).
- Periodically evaluating (twice during the school year) new teachers using the Educator Effectiveness System in accordance with Act 13 of 2020. The first of the two evaluations should be completed within the first 90 school days.
- Facilitating activities to enhance the relationship between mentors and inductees.
- Accepting the confidential relationship between each teacher and mentor.
- Identifying and selecting highly qualified mentors.

Professional Development Activities and Topics

In accordance with Act 13 of 2020, 70% of an educator's evaluation is comprised of observation and practice. The Danielson Framework for Teaching, which is the observation/evidence instrument for the new educator evaluation system, focuses the complex activity of teaching by defining four domains of teaching responsibility, each with its own set of essential professional practice components. The four domains and their components are listed below. When developing the educator induction plan, the Danielson Framework and its four domains and their components should be the primary focus for new teacher professional development offerings. Details of the Danielson Framework can be found on PDE's Standards Aligned System web portal, as well as through online professional learning opportunities on the SAS web portal that are aligned to the domains and components of the Danielson Framework.

Domain 1: Planning and Preparation, including selecting standards-based lesson goals and designing effective instruction and assessment

- Component 1a: Demonstrating Knowledge of Content and Pedagogy
- Component 1b: Demonstrating Knowledge of Students
- Component 1c: Setting Instructional Outcomes
- Component 1d: Demonstrating Knowledge of Resources
- Component 1e: Designing Coherent Instruction
- Component 1f: Designing Student Assessments



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Domain 2: Classroom Environment, including establishing a culture for learning and appropriate classroom management techniques that maximize instructional time

- Component 2a: Creating an Environment of Respect and Rapport
- Component 2b: Establishing a Culture for Learning
- Component 2c: Managing Classroom Procedures
- Component 2d: Managing Student Behavior
- Component 2e: Organizing Physical Space

Domain 3: Instruction, including the use of research-based strategies which engage students in meaningful learning and utilize assessment results to make decisions about student needs

- Component 3a: Communicating with Students
- Component 3b: Using Questioning and Discussion Techniques
- Component 3c: Engaging Students in Learning
- Component 3d: Using Assessment in Instruction
- Component 3e: Demonstrating Flexibility and Responsiveness

Domain 4: Professional Responsibilities, including using systems for managing student data and communicating with student families

- Component 4a: Reflecting on Teaching
- Component 4b: Maintaining Accurate Records
- Component 4c: Communicating with Families
- Component 4d: Participating in a Professional Community
- Component 4e: Growing and Developing Professionally
- Component 4f: Showing Professionalism

Evaluation and Monitoring

RCCS will evaluate the educator induction program annually and revise as needed. Achievement of the program goals and competencies is directly related to how well the program served inductees; therefore, acquisition and evaluation of participant feedback data is essential and provides the basis for program revisions and continuous improvement.

Systematic data collection on the educator induction program design, implementation, and outcomes may include but is not limited to:

- Survey of participants – new teachers, mentors, principals, and other members of the educator induction committee – to determine levels of satisfaction and to understand the strengths and areas for improvement of the program;
- Analysis of activities and resources used in the program; and
- Aligned program evaluation instruments that provide quantitative and qualitative data (e.g., survey/questionnaires, individual and group interviews, and observation tools) to determine the impact of participating teachers and their students.

The results of program evaluation, the implications of new knowledge about teaching and learning, and the identified strengths and needs of new teachers form the basis for adjustments and improvements in program design for future years.



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Documentation of Participation and Completion

RCCS will maintain accurate records of completion of the program and provide a copy of a letter of completion to the inductee. Evidence of successful participation and completion of the educator induction program will be maintained by school leadership and human resources for each inductee, including any long-term substitutes. All pertinent records are to be available to support completion of Instructional I – Instructional II Certification as set forth by the PDE.



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New Teacher Induction Structure

August

Each August, new RCCS teachers will participate in two days of new teacher induction prior to all staff orientation.

Day 1: Administration Building (all new teachers K-12)

- Topics may include:
 - What is a Charter School?
 - History of RCCS
 - RCCS Mission & Vision
 - PDE SAS Portal
 - Act 13 of 2020
 - CEO
 - Health Services
 - Human Resources
 - Special Education
 - Central Administration Roles & Responsibilities
 - Business Office
 - Facilities
 - Fiscal/payroll
 - Food Service
 - IT
 - Important information including but not limited to:
 - Master calendar
 - Paid time off procedures
 - Inclement weather procedures
 - New Teacher Induction Expectations
 - Completion of Inductee Needs Assessment

Day 2: Assigned school building

- Topics may include:
 - Building tour
 - Leadership roles & responsibilities
 - Important building-level procedures
 - Master schedule
 - Curriculum overview
 - Student/Parent Handbook
 - Student disciplinary procedures
 - Emergency procedures
 - Lesson plan expectations (including substitute plans)
 - ESL/Special Education
 - School Information System (Sapphire)



Roberto Clemente Charter School

August- June

Mentors and inductees will meet, at minimum, two times per month to discuss defined topics as listed below. Additional topics may be covered with building principal approval. Inductees will be required to maintain the attached “Mentoring Log” for submission upon conclusion of the school year.

August/September	October/November
*Review of inductee needs assessment *Curriculum implementation *Lesson plan requirements *Emergency procedures *Student assemblies *Medical alert lists *Teacher mailboxes *Assessment schedule *Student/Parent Handbook *Grading procedures *Sapphire *Textbook/workbook/curriculum materials *Student disciplinary procedures/classroom management *Duties *Special Education- IEPs/SDIs/Teacher Input Forms *ESL accommodations *Parent communication *Back to School Night	*Inclement weather/2-Hour delay schedule *Classroom management *Parent-Teacher Conferences *Progress reports/Report cards *Student Assistant Program (SAP) *Parent communication *Special Education- IEPs/SDIs/Teacher Input Forms *ESL accommodations *Field trip procedures *Lesson structure and pacing *Relevant topics not covered in September
December/January	February/March
*Keystone exams *Holiday activities *Formal observations *Curriculum pacing *Mid-terms/finals *Technology integration *Parent communication *Classroom management *Special Education- IEPs/SDIs/Teacher Input Forms *ESL accommodations/WIDA testing *Relevant topics not covered in previous months	*Parent communication *Summer school recommendations *PSSA/Keystone exams *Parent/Teacher Conferences *Special Education- IEPs/SDIs/Teacher Input Forms *ESL accommodations *Report cards *Relevant topics not covered in previous months
April/May	
*PSSA/Keystone exams *Parent communication *Final grades *End-of-year procedures *Report cards *Relevant topics not covered in previous months	



Roberto Clemente Charter School

New Inductee Needs Assessment

Please rate your current level of concern for the following topics:

	No concern		Somewhat concerned		Very concerned
Expectations					
1. Curriculum	1	2	3	4	5
2. Grade/subject area standards	1	2	3	4	5
3. Charter school policies & expectations	1	2	3	4	5
4. Using technology as a tool for learning	1	2	3	4	5
5. Evaluation of teacher performance	1	2	3	4	5
Teaching					
1. Determining student academic ability	1	2	3	4	5
2. Effective use of teaching strategies	1	2	3	4	5
3. Differentiating for individual student differences	1	2	3	4	5
4. Unit and lesson plan design	1	2	3	4	5
5. Effective use of textbooks and curriculum guides	1	2	3	4	5
Classroom Routines & Procedures					
1. Student discipline	1	2	3	4	5
2. Preparation time	1	2	3	4	5
3. Assessing/grading work	1	2	3	4	5
4. Organization of the classroom	1	2	3	4	5
5. Management of paperwork and reports	1	2	3	4	5
6. Accessing materials, supplies, and equipment	1	2	3	4	5
Relationships					
1. Parents	1	2	3	4	5
2. Principals and administrators	1	2	3	4	5
3. Board of Trustees	1	2	3	4	5
4. Colleagues	1	2	3	4	5
5. Motivating & rapport with students	1	2	3	4	5
6. Cultural diversity of students	1	2	3	4	5
Other concerns:					
1. _____	1	2	3	4	5
2. _____	1	2	3	4	5
3. _____	1	2	3	4	5



Roberto Clemente Charter School

Evaluation of Induction Program

Please provide your feedback regarding your participation in the Roberto Clemente Charter School (RCCS) New Teacher Induction Program.

1. Did the program provide the support that you needed to make the transition to RCCS? Explain.

2. What program components were most beneficial to you as a new teacher?

3. What changes in the program would you recommend?

4. To what extent were the following objectives met by the program?

	Excellent	Good	Fair
• Growth of teaching skills	☐	☐	☐
• Adjustment to RCCS and organizational expectations	☐	☐	☐
• Ability to meet student needs	☐	☐	☐
• Meaningful professional development	☐	☐	☐

Inductee's signature

Date



Roberto Clemente Charter School

New Teacher Mentoring Log

Inductee Name: _____

Mentor Name: _____

Following each meeting, the inductee will write a minimum of a one-paragraph reflection based on their discussion with their mentor. Inductees are required to maintain this log for submission upon conclusion of the school year. However, building principals may request to review this log throughout the school year.

Consider the following questions to guide your reflections:

- How will your discussion with your mentor influence the way you approach your teaching role?
- What will you implement and/or adjust in your classroom based on your discussion?
- What in your discussion with your mentor reinforced your professional practice?
- What questions were clarified for you during your discussion with your mentor?
- What questions do you still have about the topic discussed with your mentor?

September Meeting 1

Meeting Date:

Topic(s):

One Paragraph Reflection:

September Meeting 2

Meeting Date:

Topic(s):

One Paragraph Reflection:

October Meeting 1

Meeting Date:

Topic(s):

One Paragraph Reflection:



Roberto Clemente Charter School

New Teacher Mentoring Log

October Meeting 2

Meeting Date:

Topic(s):

One Paragraph Reflection:

November Meeting 1

Meeting Date:

Topic(s):

One Paragraph Reflection:

November Meeting 2

Meeting Date:

Topic(s):

One Paragraph Reflection:

December Meeting 1

Meeting Date:

Topic(s):

One Paragraph Reflection:



Roberto Clemente Charter School

New Teacher Mentoring Log

December Meeting 2

Meeting Date:

Topic(s):

One Paragraph Reflection:

January Meeting 1

Meeting Date:

Topic(s):

One Paragraph Reflection:

January Meeting 2

Meeting Date:

Topic(s):

One Paragraph Reflection:

February Meeting 1

Meeting Date:

Topic(s):

One Paragraph Reflection:



Roberto Clemente Charter School

New Teacher Mentoring Log

February Meeting 2

Meeting Date:

Topic(s):

One Paragraph Reflection:

March Meeting 1

Meeting Date:

Topic(s):

One Paragraph Reflection:

March Meeting 2

Meeting Date:

Topic(s):

One Paragraph Reflection:

April Meeting 1

Meeting Date:

Topic(s):

One Paragraph Reflection:



Roberto Clemente Charter School

New Teacher Mentoring Log

April Meeting 2

Meeting Date:

Topic(s):

One Paragraph Reflection:

May Meeting 1

Meeting Date:

Topic(s):

One Paragraph Reflection:

May Meeting 2

Meeting Date:

Topic(s):

One Paragraph Reflection:



Roberto Clemente Charter School

Board of Trustees Policy

CHILD FIND POLICY

In accordance with the Individuals with Disabilities Education Act and Chapter 711 of the regulations of the Pennsylvania State Board of Education, (22 Pa Code, § 711.21, §711.23, and § 711.24) the Board of Trustees of Roberto Clemente Charter School ("Charter School"), describe the child find activities of the Charter School for the purpose of locating, identifying, and evaluating children with disabilities.

The CEO or his/her designee shall ensure that the following public awareness activities occur concerning programs and services for children with disabilities who attend the Charter School.

1. Publish once annually a written notice, in a newspaper or other media with circulation adequate to notify parents/guardians of child identification activities, of public special education services and programs, of the manner in which to request services and programs, and of the procedures followed to ensure confidentiality of student information pertaining to students with disabilities in accordance with state and federal law.
2. Post conspicuously on the Charter School website home page and in student handbooks or calendars the information described in this policy.
3. Display conspicuously in Charter School buildings, printed circulars or pamphlets containing the information described in this policy.
4. The CEO or his/her designee shall ensure that the following outreach activities occur concerning programs and services for children with disabilities who attend the Charter School.
 - Offer parent and family training and information activities and publicize the availability of such activities to all parents/guardians.



Roberto Clemente Charter School

- Directly provide to physicians, hospitals, mental health professionals, daycare providers, and county agency personnel training or other information concerning the types of special education programs and services available in and through the Charter School and the manner in which parents/guardians can access those services.
- Directly provide periodic training to teachers and staff of the Charter School concerning the identification and evaluation of, and provision of special education programs and services to, students with disabilities.

Screening

The CEO or his/her designee shall ensure that systematic screening activities occur at regular intervals to locate, identify, and evaluate students who are thought to be eligible for special education and related services and that information is published or announced in newspapers or other media, or both, with circulation adequate to notify parents/guardians throughout the area of child identification activities and of the procedures followed to ensure confidentiality of information pertaining to eligible students. Screening is in accordance with 22 Pa. Code §711.23(d). Screening activities could involve Multi-Tiered System of Supports, commonly referred to as the “MTSS,” or an alternative screening process.

Evaluation

Screening or prereferral intervention activities may not serve as a bar to the right of a parent to request an evaluation, at any time, including prior to or during the conduct of screening or prereferral intervention activities. Evaluation processes are in accordance with 22 Pa. Code §711.24(a) relating to determination of eligibility (34 CFR 300.306) and section (b) relating to initial evaluations (34 CFR 300.301).

If a parent believes their child may need special education services, a multidisciplinary evaluation will be conducted by a multidisciplinary team. The multidisciplinary team is a group of professionals who are trained in and experienced with the testing, assessment, and observation of children to determine whether they have disabilities and, if so, to identify their primary educational strengths and needs. Parents are also members of the multidisciplinary team.



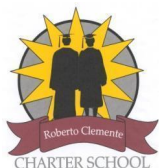
Roberto Clemente Charter School

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS CONTROL. THIS POLICY IS NOT INTENDED TO CONFLICT WITH CHARTER REQUIREMENTS.

ADOPTED this day _____ of _____, _____

President

Secretary



Roberto Clemente Charter School

College: It's what we do!

Middle / High School

**M&H Principal's Report
Ms. Mitza Morales
Board of Trustees Meeting
February 2022**

ENROLLMENT 2021-22

	Girls	Boys	Total
MS	101	88	189
HS	54	82	136
Total	155	170	325

HEALTH ROOM UPDATES

- The health room has seen a significant decrease in covid cases over the last week
- The health room continues to monitor kids with covid like symptoms and offers in-house testing to symptomatic students and close contacts.

COUNSELORS' UPDATES

HS

- 17 seniors have been accepted to at least one college.
- In-person visit to PSU Lehigh Valley at the end of January, 12 seniors attended.
- Individual meetings with seniors to discuss credits, college decisions.
- 2 seniors are pursuing dual enrollment opportunities in order to get ahead on credits before attending college.

MS

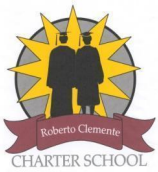
- I have been using lunch as a time to meet with groups of students to help them form better relationships with one another.
- 6th grade is halfway through Xello which is our career exploration platform. They have really enjoyed getting to know themselves better and I am seeing a lot of their strengths come through.

TEAM SHOWCASE

- 10th Grade Team: Ms. Greco (English), Ms. Taylor (Math), Mr. Blair (Social Studies), Ms. McVicker (Science)
- Ms. Greco - The 10th grade is currently reading *The Hate U Give* in my English class. Our final project is to compare their "brains" with another character's "brain" via an art project. What takes place in your brain vs the brain of another character? Why are the similarities and differences significant? The students are doing a great job with the comparison and with decorating the paper brain templates for the final project.

PARENT & FAMILY ENGAGEMENT/NEWS

-



Roberto Clemente Charter School

College: It's what we do!

Middle / High School

STUDENTS' NEWS

- Students of the Month for January – 6th grade - Nohelys Fernandez Grullon - 7th grade - Valentina Velasquez Garcia - 8th grade - Jurian Ventura - 9th grade - Abbigail Mexquititla - 10th grade - Gabriela Verdejo Suriel - 11th grade - Justin Carbajal - 12th grade - Michael Romero

COMMUNITY PARTNERS' NEWS

- Internships
- Scholarships
- Etc

ASSISTANT PRINCIPAL'S CORNER

- Discipline--47 total referrals, 7 suspensions (1 for inappropriate language, 6 for physical confrontations)
- The third quarter is underway, report cards were sent home with notices for parents of students who are in danger of failing classes to let them know about summer school if grades do not improve.
- The seniors completed a new mural to hang in the school of the RCCS Pirate and personalized it by signing their names on baseball bats to commemorate their senior year.
- Next week is Spirit Week to help add some fun after a crazy week and also for the activities committee to raise money for future events for the students. The week will end with at least one staff member getting pied in the face!

PRINCIPAL'S CORNER

- Christian Ceballos was selected to be part of the Lehigh Valley All-Star Classic Game: [PlayerHOFPressRelease2022.docx](#)
- We celebrated [National School Choice Week](#). The criteria is linked.
- We have begun planning for the 2022-23 school year.
- We had senior night for the basketball players during Friday, February 11, 2022 at LCCC

UPCOMING EVENTS / MEETINGS

- February 17th – 12 noon dismissal for students – Parent/teacher conferences
- February 18 & 21 - President's Day Holiday – School Closed
- February 23rd – Professional Learning Community Meeting – 12 noon dismissal for students

100

DAYS

OF

SCHOOL

100
PLACES
TO VISIT!

100 ways
to make
100!

NY

99+1

101-1

RCCS
PIRATES













































Roberto Clemente Elementary Charter School

Dual Language Program - College: It's What We Do!!



Elementary Principal's Report Tuesday, February 15, 2022 Mr. Cory Snyder

Enrollment (as 2.11.22)

Kindergarten	50
Grade 1	50
Grade 2	51
Grade 3	48
Grade 4	50
Grade 5	50
Total	299

Student Attendance (1.3.22 to 1.31.22)

Kindergarten	89.06%
Grade 1	84.82%
Grade 2	84.20%
Grade 3	86.03%
Grade 4	81.41%
Grade 5	88.12%
Total	85.60%

2021-2022

Student Discipline (1.3.22 to 1.31.22)

- Twenty-one discipline reports were submitted.
 - Inappropriate Behavior (11)
 - Insubordination/Defiance (5)
 - Disrespectful Behavior (1)
 - Inappropriate Language (3)
 - Unacceptable Use of Computer/Network (1)

School Counselor

- Individual Counseling, Crisis Counseling, Preventative Counseling
 - Occurring weekly
- Small Group Counseling
 - Grief and Separated Family Groups started the week of 2.7.22
 - In total 12 students are being serviced with these groups.
 - Meeting one time per week for 6-8 weeks
- Outside Services/Providers
 - Zones of Regulation Groups
 - Currently stopped due to a switch in provider. Should be resuming soon, but a definite date is still TBD.
 - Valley Youth House (Individual Counseling)
 - Looking to schedule a second day per week

Other

- Virtual Resource Fair 1.27.22
 - Approximately 25 people attended (this event was rescheduled from 1.20.22 due to inclement weather).
- Internet Safety Presentation
 - Attorney General's Office came to do classroom presentations for each 5th grade classroom (2.8.22 and 2.10.22) on internet safety.
 - Social Media 101 for Parents (3rd, 4th, and 5th grade parents)



Roberto Clemente Elementary Charter School

Dual Language Program - College: It's What We Do!!



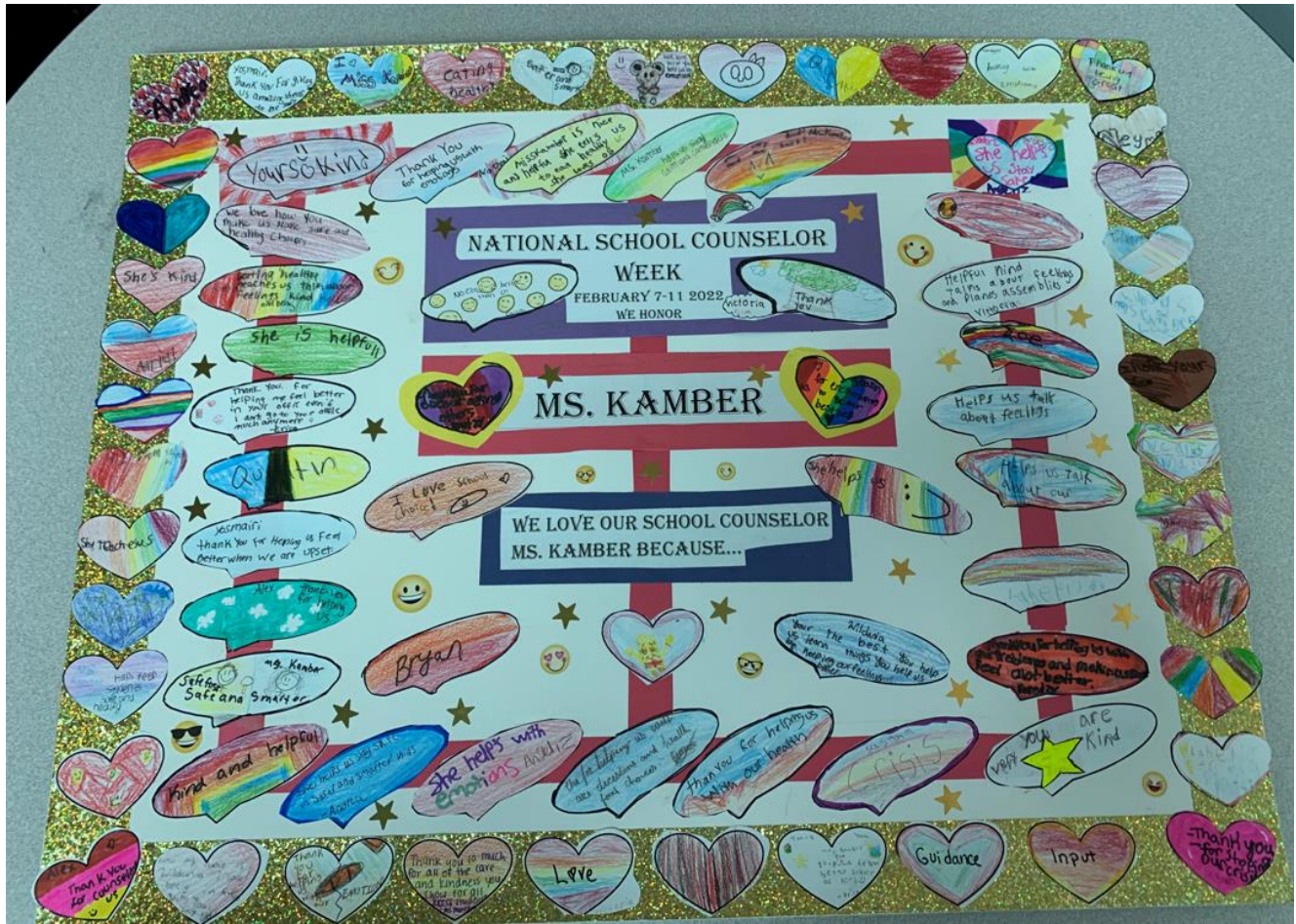
- Parent Presentation (Virtual) 2.15.22 from 6:00-7:00 on the Attorney General Zoom account.
- Black History Month
 - 5th grade students are doing daily announcements
 - Small group of 5th grade students meet weekly for 30 minutes
 - Function like a student committee. School Counselor facilitates the meeting.
 - Ideas to activity plan, increase student engagement and involvement within the school community

Calendar

2.17.22—School Closed: Parent/Teacher Conferences

2.18.22 and 2.21.22—School Closed: President's Day Holiday







Roberto Clemente Charter School

131 W Hamilton Street, Allentown, PA 18101 | Phone: 610-439-5181 | www.myrccs.com

Human Resources Report

February 15, 2022

I. Personnel Updates for board approval, including addenda:

a. Personnel Appointments and New Hires

Name	Job Title	Date	Status
NONE			

b. Personnel Resignations and Dismissals

Name	Job Title	Date	Status
Elizabeth Shrivastava	Music Teacher – Middle/High School	1/30/2022	Resignation
Laura Young	Science Teacher – Middle/High School	1/31/2022	Resignation
Allezondra Taylor	Art Teacher – Middle/High School	2/11/2022	Resignation

II. Current and Future Job Postings:

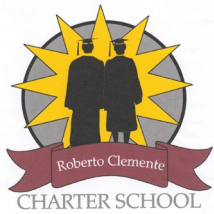
Title	Department
Teacher Aide - Part-time (1)	Elementary School
Purchasing & Financial Assistant	Finance
Cafeteria Aide - Part-time (1)	Food Service
Registered Nurse/Substitute - Part-time (1)	Health Services
Assistant I.T. Manager	I.T.
Art Teacher	Middle/High School
ESL Teacher	Middle/High School
Mathematics Teacher	Middle/High School
Music Teacher	Middle/High School
Science Teacher	Middle/High School
Special Education Teacher (1)	Middle/High School



Roberto Clemente Charter School

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III. Employment Agreements (for approval vote)



Roberto Clemente Charter School

Business Report: February 15, 2022

Page 1 of 2

Financial Activity (1/1-1/31/22)

- Finance Committee meeting (Feb-11).
- 643 Students: Non-Special Ed (588), Special Ed (55)
Allentown SD (616), Bethlehem Area SD (10), Catasauqua Area SD (3), East Penn SD (2), Northampton SD (1), Parkland SD (1), Salisbury Township SD (5), Whitehall/Coplay SD (5)
- 20/21 Title II carry-over funds (\$4,084) fully spent.
- \$18,835-Fence, conduit, storage containers. (*Administration Building*)
- Released \$18,835 in Assigned Funds/Capital Expenses & Projects Fund:
 - Fence, conduit (\$17,315).
 - Storage Containers (\$1,520).
- Un-Assigned General Fund balance \$1,165,523 / 11.7% of the operating budget.
- \$664,801 Total disbursements in January.
- Cell phone fleet purchase. (*Apple Inc.*)
- Paid fence contract. (*Anchor Fence Co.*)

Grants, Donations, & Reports

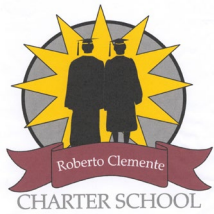
- Submitted (Jan-24) 20/21 Title I Final Expenditure Report.
- Filed (Jan-27) 2022 E-rate Form 471.
- Submitted (Jan-28) 20/21 ARP ESSER grant application.
- Filed (Feb-10) 2021 ACA Form 1095.
- 21/22 ARP ESSER-Homeless Children & Youth II Set-Aside grant application (\$8,439)

Contracts & Agreements

- Staffing agency for special education services (\$80/hr; 35hrs/wk minimum; 2/21/21 – 6/15/21).
-*Soliant Health LLC*

Technology Update

- 115 Service tickets received between 1/10-2/10.
- Dept meeting scheduled (2/22).
- WIDA testing and benchmarking ongoing.
- NVR networking issues in the Elementary School are currently being addressed.
- Rolling out a virtualization prep plan for devices issued to students in grades K-5.
- Security DVR system upgrades under development.



Roberto Clemente Charter School

Business Report: February 15, 2022

Page 2 of 2

Facilities Update

- Dept meeting scheduled (2/22).
- Building Committee meeting (2/11).
- Administration Building Renovations project currently tracking per approved budget:
 - Parking Lot
 - Fence and gate installation is complete.
 - Electric pole and panel installed. Inspection complete.
 - Lamppost delivery delayed. Electric service (PPL) expected early March.
 - Lot can be used during the day beginning the week of Feb-21.
 - Building
 - Storage containers on-site to house certain school inventory during construction.
 - Demolition 99% complete.
 - Electrical panel in the warehouse doesn't need to be replaced but the panel in the offices does. Installation of electrical/data lines will begin once framing is complete and permits have been issued.
 - Materials delivered (2/10). Framing expected to begin the week of Feb-14.
 - During the planning process, a reconfiguration of drain lines was necessary. Main waterline work and Hamilton Street excavation to begin within the next few weeks. All other plumbing work currently underway.

General Updates

- Food Service Dept meeting scheduled (2/22).
- Delivery driver and food supply shortages are ongoing issues.
- Student milk distribution 1/7, 1/18, 1/20.
- Elementary school students (limited grades) returning to the cafeteria to eat lunch on 2/14.
- Budget meetings scheduled: 2/24, 2/25, 2/28, 3/11, 3/17, 3/18, 3/25, 4/15.
- Statement of Financial Interest Forms-**DUE 5/1/22**

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

January 31, 2022

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
Revenue-General Fund					
6000/9000 Local Sources & Other Sources					
6500 Interest	\$ 156.77	\$ 907.25	\$ 0.00	907.25	\$ 0.00
6700 Student Activities	65.80	102.80	5,050.00	(4,947.20)	10,100.00
6832 PassThru Federal Funds (IU)	5,272.96	33,800.62	31,082.00	2,718.62	62,164.00
6920 Other Local Grants & Contributions	0.00	1,500.00	0.00	1,500.00	0.00
6944 Regular Education Subsidies	543,525.40	3,766,723.34	3,418,800.00	347,923.34	5,860,800.00
6944 Special Education Subsidies	128,441.38	899,399.55	922,250.00	(22,850.45)	1,581,000.00
6990 Miscellaneous	21.02	2,268.90	991.55	1,277.35	1,700.00
<i>Total Local Sources</i>	<i>677,483.33</i>	<i>4,704,702.46</i>	<i>4,378,173.55</i>	<i>326,528.91</i>	<i>7,515,764.00</i>
7000 State Sources					
7320 Lease Reimbursement	0.00	0.00	0.00	0.00	98,500.00
7330 Health Services Reimbursement	262.00	262.00	0.00	262.00	11,000.00
7505 Ready To Learn Grant	2,814.50	16,500.58	14,273.00	2,227.58	28,546.00
<i>Total State Sources</i>	<i>3,076.50</i>	<i>16,762.58</i>	<i>14,273.00</i>	<i>2,489.58</i>	<i>138,046.00</i>
8000 Federal Sources					
8514 Title I	29,632.90	177,434.19	221,500.00	(44,065.81)	443,000.00
8515 Title II	1,026.15	23,459.25	24,950.00	(1,490.75)	49,900.00
8516 Title III	2,751.00	16,906.79	12,750.00	4,156.79	25,500.00
8517 Title IV	1,020.10	28,257.86	19,650.00	8,607.86	39,300.00
8740 ESSER	81,996.72	734,917.88	760,895.37	(25,977.49)	1,250,304.00
<i>Total Federal Sources</i>	<i>116,426.87</i>	<i>980,975.97</i>	<i>1,039,745.37</i>	<i>(58,769.40)</i>	<i>1,808,004.00</i>
Revenue-Enterprise Fund					
Food Service					
6620 Sales	0.00	0.00	400.00	(400.00)	800.00
6920 Local Grants & Contributions	0.00	0.00	0.00	0.00	0.00
6990 Miscellaneous	0.00	0.00	0.00	0.00	0.00
7600 State Sources	1,785.54	7,953.50	11,000.00	(3,046.50)	21,000.00
8531 Federal Sources	55,342.34	322,707.72	247,362.50	75,345.22	490,725.00
<i>Total Food Service</i>	<i>57,127.88</i>	<i>330,661.22</i>	<i>258,762.50</i>	<i>71,898.72</i>	<i>512,525.00</i>
Total Revenue	854,114.58	6,033,102.23	5,690,954.42	342,147.81	9,974,339.00

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

January 31, 2022

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
Expenses-General Fund					
Instructional Services					
1100-Regular Programs					
100 Salaries/Wages	\$ 217,196.19	\$ 1,203,767.90	\$ 1,354,738.35	(150,970.45)	\$ 2,580,454.00
200 Benefits	97,156.34	506,640.23	644,326.10	(137,685.87)	1,227,287.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
400 Property Services-Maintenance/Repairs/Rentals	1,939.46	13,480.48	14,772.40	(1,291.92)	25,324.00
500 Other Services	0.00	0.00	3,000.00	(3,000.00)	6,000.00
600 Supplies/Books/Subscriptions	17,555.41	99,712.14	82,060.53	17,651.61	130,784.00
800 Miscellaneous	0.00	0.00	1,500.00	(1,500.00)	3,000.00
<i>Total Regular Programs</i>	<i>333,847.40</i>	<i>1,823,600.75</i>	<i>2,100,397.38</i>	<i>(276,796.63)</i>	<i>3,972,849.00</i>
1200-Special Programs					
100 Salaries/Wages	28,299.74	163,185.75	193,185.50	(29,999.75)	365,323.00
200 Benefits	14,027.45	67,545.09	90,394.65	(22,849.56)	170,394.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
400 Property Services-Maintenance/Repairs/Rentals	0.00	0.00	0.00	0.00	0.00
600 Supplies/Books/Subscriptions	106.33	5,339.77	6,084.15	(744.38)	10,430.00
<i>Total Special Programs</i>	<i>42,433.52</i>	<i>236,070.61</i>	<i>289,664.30</i>	<i>(53,593.69)</i>	<i>546,147.00</i>
1400/1691/1700-Other Programs & Adult Education					
100 Salaries/Wages	3,350.00	114,849.49	158,990.00	(44,140.51)	237,980.00
200 Benefits	950.94	30,697.22	46,592.50	(15,895.28)	68,035.00
300 Contracted Professional & Technical Services	300.00	11,462.50	20,000.00	(8,537.50)	30,000.00
500 Other Services	0.00	0.00	0.00	0.00	0.00
566 Tuition/Higher Education	0.00	0.00	2,500.00	(2,500.00)	5,000.00
600 Supplies/Books/Subscriptions	399.90	799.64	9,000.00	(8,200.36)	14,000.00
<i>Total Other Programs & Adult Education</i>	<i>5,000.84</i>	<i>157,808.85</i>	<i>237,082.50</i>	<i>(79,273.65)</i>	<i>355,015.00</i>
Support Services					
2100-Student Support (Guidance/Psychological/Social)					
100 Salaries/Wages	12,568.85	90,680.38	90,540.90	139.48	155,213.00
200 Benefits	5,478.04	35,371.65	26,788.45	8,583.20	45,923.00
300 Contracted Professional & Technical Services	1,722.50	1,917.50	5,000.00	(3,082.50)	10,000.00
336 Contracted Evaluations & Special Ed Services	5,630.00	26,040.00	50,000.00	(23,960.00)	100,000.00
500 Other Services	0.00	0.00	2,275.00	(2,275.00)	4,400.00
600 Supplies & Subscriptions	0.00	6,749.49	10,447.30	(3,697.81)	15,300.00
<i>Total Student Support</i>	<i>25,399.39</i>	<i>160,759.02</i>	<i>185,051.65</i>	<i>(24,292.63)</i>	<i>330,836.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

January 31, 2022

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
2200-Instructional Support (Technology/Library/Curriculum/Staff Development)					
100 Salaries/Wages	\$ 13,336.35	\$ 122,793.98	\$ 148,909.60	(26,115.62)	\$ 266,072.00
200 Benefits	7,833.68	69,473.66	82,472.40	(12,998.74)	144,808.00
240 Tuition Reimbursement	3,936.33	8,436.33	14,000.00	(5,563.67)	24,000.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
320 Contracted Staff Development Services	2,300.00	11,875.00	21,416.90	(9,541.90)	41,167.00
400 IT Equipment-Maintenance/Repairs/Rentals	0.00	0.00	2,000.00	(2,000.00)	2,000.00
400 Library Equipment-Maintenance/Repairs/Rentals	0.00	116.25	676.65	(560.40)	1,160.00
500 Other Services	0.00	12.72	3,248.35	(3,235.63)	6,330.00
600 IT Supplies & Subscriptions	374.65	11,264.92	11,083.30	181.62	19,000.00
600 Library Supplies & Subscriptions	1,026.15	9,370.69	9,312.45	58.24	16,150.00
600 Curriculum Supplies & Subscriptions	0.00	13,740.37	6,883.35	6,857.02	11,800.00
600 Staff Development Supplies & Subscriptions	0.00	3,118.04	6,309.50	(3,191.46)	11,102.00
800 Miscellaneous	0.00	0.00	0.00	0.00	0.00
<i>Total Instructional Support</i>	<i>28,807.16</i>	<i>250,201.96</i>	<i>306,312.50</i>	<i>(56,110.54)</i>	<i>543,589.00</i>
2310/2360-Administration (Board/CEO's Office/Legal & Accounting)					
100 Salaries/Wages	9,252.87	67,413.79	67,083.35	330.44	115,000.00
200 Benefits	5,772.66	40,681.53	41,946.35	(1,264.82)	71,908.00
300 School Board Professional Development Services	0.00	0.00	1,166.65	(1,166.65)	2,000.00
330 Legal & Accounting Services	160.00	21,501.54	32,583.35	(11,081.81)	43,000.00
400 Property Services-Maintenance/Repairs/Rentals	0.00	0.00	0.00	0.00	0.00
500 Other Services	0.00	0.00	1,049.95	(1,049.95)	1,800.00
600 Supplies & Subscriptions	140.99	1,260.81	874.95	385.86	1,500.00
800 Dues/Miscellaneous	0.00	3,170.00	4,291.65	(1,121.65)	4,500.00
<i>Total Board/CEO's Office/Legal & Accounting</i>	<i>15,326.52</i>	<i>134,027.67</i>	<i>148,996.25</i>	<i>(14,968.58)</i>	<i>239,708.00</i>
2380-Administration (Principal's Office)					
100 Salaries/Wages	39,626.66	262,557.81	300,768.40	(38,210.59)	515,603.00
200 Benefits	19,744.69	126,905.83	173,882.90	(46,977.07)	298,085.00
400 Property Services-Maintenance/Repairs/Rentals	1,110.14	7,918.84	8,069.30	(150.46)	13,576.00
500 Other Services	5.83	915.93	2,625.00	(1,709.07)	4,500.00
600 Supplies & Subscriptions	161.17	5,289.19	7,262.50	(1,973.31)	12,450.00
800 Miscellaneous	0.00	483.46	1,750.00	(1,266.54)	3,000.00
<i>Total Principal's Office</i>	<i>60,648.49</i>	<i>404,071.06</i>	<i>494,358.10</i>	<i>(90,287.04)</i>	<i>847,214.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

January 31, 2022

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
2400-Pupil Health					
100 Salaries/Wages	\$ 10,950.00	\$ 67,695.00	\$ 93,879.10	(26,184.10)	\$ 167,945.00
200 Benefits	7,368.68	41,432.74	45,469.65	(4,036.91)	80,861.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	3,000.00
500 Other Services	0.00	0.00	116.65	(116.65)	200.00
600 Supplies & Subscriptions	0.00	340.04	4,083.35	(3,743.31)	7,000.00
<i>Total Pupil Health</i>	<i>18,318.68</i>	<i>109,467.78</i>	<i>143,548.75</i>	<i>(34,080.97)</i>	<i>259,006.00</i>
2500-Business					
100 Salaries/Wages	15,030.70	122,059.38	123,173.15	(1,113.77)	211,154.00
200 Benefits	9,321.16	71,729.41	64,640.90	7,088.51	110,813.00
300 Contracted Professional & Technical Services	2,449.25	17,978.50	17,541.65	436.85	26,500.00
400 Property Services-Maintenance/Repairs/Rentals	578.88	3,144.12	4,013.30	(869.18)	6,880.00
500 Other Services	0.00	438.60	991.65	(553.05)	1,700.00
600 Supplies & Subscriptions	239.91	2,431.80	3,616.65	(1,184.85)	6,200.00
800 Taxes/Fees/Miscellaneous	25.00	852.58	1,283.35	(430.77)	2,200.00
<i>Total Business</i>	<i>27,644.90</i>	<i>218,634.39</i>	<i>215,260.65</i>	<i>3,373.74</i>	<i>365,447.00</i>
2600/2900-Plant Operations & Maintenance					
100 Salaries/Wages	20,466.30	152,640.87	171,469.10	(18,828.23)	293,947.00
200 Benefits	7,838.01	56,577.11	70,901.85	(14,324.74)	121,546.00
300 Contracted Professional & Technical Services	16,614.66	57,288.74	49,432.50	7,856.24	94,210.00
400 Property Services-Maintenance/Repairs/Rentals	31,747.55	60,257.60	63,099.60	(2,842.00)	110,635.00
441 Building Leases	57,133.52	399,934.64	399,935.10	(0.46)	685,603.00
500 Other Services	0.00	343.44	291.65	51.79	500.00
520 Property Insurance	3,384.90	23,669.57	24,003.00	(333.43)	41,148.00
538 Telecommunications	1,261.23	8,875.80	9,823.30	(947.50)	16,840.00
600 Supplies & Subscriptions	7,417.24	64,009.12	52,791.69	11,217.43	90,500.00
620 Utilities & Fuel	7,129.79	36,999.22	42,188.40	(5,189.18)	75,100.00
800 Miscellaneous	0.00	0.00	583.35	(583.35)	1,000.00
810 Property Taxes	0.00	2,621.94	2,622.00	(0.06)	2,622.00
<i>Total Plant Operations & Maintenance</i>	<i>152,993.20</i>	<i>863,218.05</i>	<i>887,141.54</i>	<i>(23,923.49)</i>	<i>1,533,651.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

January 31, 2022

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
2800-Central (Human Resources/Information & Data/Grant Administration)					
100 Salaries/Wages	\$ 5,491.37	\$ 184,808.58	\$ 39,812.50	144,996.08	\$ 68,250.00
200 Benefits	1,421.00	49,364.57	12,352.65	37,011.92	21,176.00
300 Contracted Professional & Technical Services	0.00	9,900.00	9,900.00	0.00	9,900.00
324 Contracted Staff Development Services	0.00	36,710.00	45,104.55	(8,394.55)	53,336.00
500 Other Services	0.00	3,559.10	10,282.65	(6,723.55)	18,407.00
600 Supplies & Subscriptions	3,207.44	33,678.98	31,277.45	2,401.53	48,060.00
800 Miscellaneous	0.00	512.00	408.35	103.65	700.00
<i>Total Central (HR/Information & Data/Grants)</i>	<i>10,119.81</i>	<i>318,533.23</i>	<i>149,138.15</i>	<i>169,395.08</i>	<i>219,829.00</i>
Non-Instructional Services					
3200/3400-Student Activities & Community Services					
100 Salaries/Wages	879.19	7,405.50	16,474.10	(9,068.60)	38,127.00
200 Benefits	378.25	3,059.92	4,789.45	(1,729.53)	12,895.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
500 Other Services	2,707.60	5,782.60	8,801.00	(3,018.40)	16,002.00
600 Supplies/Books/Subscriptions	802.35	3,153.31	7,426.85	(4,273.54)	14,187.00
800 Fundraisers/Miscellaneous	0.00	2,423.00	6,255.00	(3,832.00)	11,255.00
<i>Total Student Activities & Community Services</i>	<i>4,767.39</i>	<i>21,824.33</i>	<i>43,746.40</i>	<i>(21,922.07)</i>	<i>92,466.00</i>
Expenses-Enterprise Fund					
Non-Instructional Services					
3100-Food Services					
100 Salaries/Wages	9,879.89	67,960.19	90,666.00	(22,705.81)	171,332.00
200 Benefits	2,970.15	20,450.90	27,918.50	(7,467.60)	52,837.00
300 Contracted Professional & Technical Services	560.00	2,975.00	6,416.65	(3,441.65)	11,000.00
400 Property Services-Maintenance/Repairs/Rentals	0.00	0.00	2,916.65	(2,916.65)	5,000.00
500 Other Services	0.00	0.00	583.35	(583.35)	1,000.00
600 Supplies & Subscriptions	1,298.97	26,691.71	21,950.00	4,741.71	39,500.00
630 Food & Dairy	23,238.42	121,162.31	175,012.50	(53,850.19)	339,025.00
800 Miscellaneous	0.00	0.00	102.10	(102.10)	175.00
<i>Total Food Services</i>	<i>37,947.43</i>	<i>239,240.11</i>	<i>325,565.75</i>	<i>(86,325.64)</i>	<i>619,869.00</i>
Total Expenses	763,254.73	4,937,457.81	5,526,263.92	(588,806.11)	9,925,626.00
Net Operating Income (Loss)	\$ 90,859.85	\$ 1,095,644.42	\$ 164,690.50	\$ 930,953.92	\$ 48,713.00

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

January 31, 2022

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
Capital Outlay (450/700)					
1000 Instructional-Equipment & Furniture	\$ 0.00	\$ 49,602.63	\$ 20,487.00	29,115.63	\$ 20,487.00
2100 Student Support-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2200 Instructional Staff Support-Equipment & Furniture	0.00	14,769.00	0.00	14,769.00	0.00
2300 Administrative-Equipment & Furniture	0.00	569.00	0.00	569.00	0.00
2400 Health-Equipment & Furniture	0.00	1,414.00	0.00	1,414.00	0.00
2500 Business-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2600 Plant Operations-Equipment & Furniture	0.00	37,150.36	20,400.00	16,750.36	20,400.00
2800 Central Services-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
3100 Food Service	0.00	0.00	0.00	0.00	0.00
3200 NonInstructional Equip & Furn	0.00	0.00	0.00	0.00	0.00
4000 Facilities Acquisition/Construction/Improvements	18,835.52	37,575.52	0.00	37,575.52	0.00
<i>Total Capital Outlay</i>	<i>18,835.52</i>	<i>141,080.51</i>	<i>40,887.00</i>	<i>100,193.51</i>	<i>40,887.00</i>
Total Income (Loss)	\$ 72,024.33	\$ 954,563.91	\$ 123,803.50	\$ 830,760.41	\$ 7,826.00

ROBERTO CLEMENTE CHARTER SCHOOL**Financial Report for the Month Ending****January 31, 2022****ASSETS****Current Assets***Cash*

Main Operating Account	\$	1,985,460.99
Auxiliary Account		4,994.51
Payroll Account		446,345.85
Executive Account		766.78
Principals' Accounts		1,131.20
Money Market Accounts		616,278.59
Petty Cash		900.00

Total Cash 3,055,877.92

Accounts Receivable

School Districts	694,591.96
State Government	2,985.54
Federal Government	124,436.30
Other	0.00
Food Service	0.00

Total Accounts Receivable 822,013.80

Other Current Assets

Deposits	0.00
Accrued Revenue	476,568.41
PrePaid Expenses	81,077.93
Food Service PrePaid Expenses & Accrued Revenue	0.00
Agency Fund-Cash Accounts (Students)	7,717.88

Total Other Current Assets 565,364.22

Fixed Assets*Buildings & Equipment*

131 Hamilton Street Building (Administration)	701,915.33
850 N 5th Street Building (Elementary School)	554,318.61
136 S 4th Street Building (Secondary School)	853,109.78
Computer Equipment	1,017,582.81
Furniture & Equipment	885,686.27
Accumulated Depreciation	(2,252,222.39)
Food Service Equipment & Furniture	49,329.59
Food Service Accumulated Depreciation	(37,415.50)

Total Buildings & Equipment 1,772,304.50

Total Assets **\$ 6,215,560.44**

ROBERTO CLEMENTE CHARTER SCHOOL**Financial Report for the Month Ending****January 31, 2022****LIABILITIES AND CAPITAL****Liabilities****Current Liabilities***Short-Term Payables*

Accounts Payable	\$	58,798.38
PSERS-Employer Contributions		290,578.71
403 B-Employer Contributions		4,523.97
Payroll Taxes & Deductions		(43.62)
Retirement-Employee Contributions		18,546.60
Food Service Payables		0.00

Total Short-Term Payables 372,404.04

Accrued Expenses & Other Current Liabilities

Accrued Salaries & Benefits	224,861.53
Other Accrued Expenses	2,500.00
Interfund Payable	0.00
UnEarned Revenue	31,664.84
Scholarship Funds	4,020.00
Food Service Accrued Expenses	0.00

Total Accrued Expenses & Other Current Liabilities 263,046.37

Total Liabilities 635,450.41

Capital**Assigned General Funds**

Assigned Funds-Operating (Budget Impasse)	1,440,000.00
Assigned Funds-Capital Expenses & Projects	805,575.38
Assigned Funds-Technology Replacement	35,910.20
Assigned Funds-Budget Shortfall	222,000.00
Assigned Funds-Board Designated Emergency	50,000.00

Total Assigned Funds 2,553,485.58

Other Fund Balances & Net Position

Non-Spendable	81,077.93
Net Investment In Capital Assets	1,772,304.50
Agency Funds (Students)	7,717.88
UnAssigned General Funds	210,960.23
Net Income (Loss)	954,563.91

Total Other Fund Balances & Net Position 3,026,624.45

Total Capital 5,580,110.03

Total Liabilities & Capital **\$ 6,215,560.44**

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

January 31, 2022

PA PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM:

DEFERRED OUTFLOW OF RESOURCES

Deferred Outflow of Resources-PSERS	\$	2,454,962.15
Deferred Outflow of Resources-OPEB		<u>144,934.00</u>
Total Deferred Outflow of Resources	\$	<u><u>2,599,896.15</u></u>

DEFERRED INFLOW OF RESOURCES/LIABILITIES & NET POSITION

Deferred Inflow of Resources-PSERS	1,387,998.00
Deferred Inflow of Resources-OPEB	107,626.00
Long-Term Pension Liability	8,765,000.00
Long-Term OPEB Liability	<u>385,000.00</u>
Total Deferred Inflow of Resources/Liabilities	10,645,624.00
Pension Fund Net Position	(7,698,035.85)
OPEB Fund Net Position	<u>(347,692.00)</u>
Total Deferred Inflow of Resources/Liabilities & Net Position	\$ <u><u>2,599,896.15</u></u>

Roberto Clemente Charter School
Payment List
For the Period 1/1/22 through 1/31/22

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
001437	1/1/22	Susan Kamber	<i>After school art program</i>	\$ 700.00	1/1/22	X
001438	1/1/22	Valerie Rodriguez	<i>Special ed support services</i>	\$ 1,250.00	1/1/22	X
001439	1/1/22	HISPANIC AMERICAN ORG	<i>850 N 5th Street lease</i>	\$ 21,739.52	1/1/22	X
001440	1/1/22	HISPANIC AMERICAN ORG	<i>136 S 4th Street lease</i>	\$ 35,394.00	1/1/22	X
001441	1/1/22	Wilford Antonio Lebaron	<i>Special ed support services</i>	\$ 450.00	1/1/22	X
001442	1/11/22	Roba Bozakis	<i>Nutritionist</i>	\$ 420.00	1/14/22	X
001443	1/11/22	APEX ELEVATOR INSPECTION		\$ 65.00	1/14/22	X
001444	1/11/22	Apple Inc.	<i>Cell phone fleet</i>	\$ 13,122.00	1/14/22	X
001445	1/11/22	ATLAS BUILDING MAINTENANCE, INC.	<i>Janitorial supplies</i>	\$ 1,983.65	1/14/22	X
001446	1/11/22	Charles Boger		\$ 43.96	1/14/22	X
001447	1/11/22	Derstine's	<i>Dairy/food</i>	\$ 2,826.76	1/14/22	X
001448	1/11/22	FOLLETT SCHOOL SOLUTIONS INC.	<i>Library subscription</i>	\$ 1,026.15	1/14/22	X
001449	1/11/22	GAMUT EARLY INTERVENTION SERVICES		\$ 406.25	1/14/22	X
001450	1/11/22	Sarah Hart	<i>HRA payout</i>	\$ 40.00	1/14/22	
001451	1/11/22	Kegel's Produce	<i>Fresh produce</i>	\$ 1,312.40	1/14/22	X
001452	1/11/22	KISTLER O'BRIEN	<i>Safety equipment maintenance</i>	\$ 1,372.82	1/14/22	X
001453	1/11/22	LEHIGH VALLEY JANITORIAL SUPPLY	<i>Cafeteria supplies</i>	\$ 2,397.80	1/14/22	X
001454	1/11/22	MBI Heating & Air Conditioning	<i>HVAC maintenance</i>	\$ 4,012.50	1/14/22	X
001455	1/11/22	McKenna Snyder LLC	<i>Legal services</i>	\$ 1,502.50	1/14/22	X
001456	1/11/22	Susanne McMenamy	<i>HRA payout</i>	\$ 30.00	1/14/22	X
001457	1/11/22	MONK'S SECURITY SYSTEMS		\$ 690.00	1/14/22	X
001458	1/11/22	Mitza Morales	<i>HRA payout</i>	\$ 70.00	1/14/22	X
001459	1/11/22	PETTY CASH		\$ 92.51	1/14/22	X
001460	1/11/22	PLAZA HARDWARE		\$ 575.00	1/14/22	X
001461	1/11/22	Monica Selliti	<i>HRA payout</i>	\$ 100.00	1/14/22	X
001462	1/11/22	Elizabeth Shrivastava	<i>HRA payout</i>	\$ 120.00	1/14/22	X
001463	1/11/22	Ryan Stine	<i>HRA payout</i>	\$ 70.00	1/14/22	X
001464	1/11/22	Venus Supplies and Services	<i>Janitorial supplies</i>	\$ 2,166.98	1/14/22	X
001465	1/11/22	Corin Watt	<i>HRA payout</i>	\$ 70.00	1/14/22	
001466	1/11/22	Cassandra Wiersch	<i>Tuition reimbursement</i>	\$ 1,800.00	1/14/22	X
001467	1/11/22	T-Mobile		\$ 18.00	1/14/22	X
001468	1/25/22	Anchor Fence Co.	<i>Administration building parking lot fence</i>	\$ 16,998.00	1/28/22	
001469	1/25/22	Bimbo Bakeries USA		\$ 847.55	1/28/22	
001470	1/25/22	Classroom Library Company		\$ 129.90	1/28/22	
001471	1/25/22	Derstine's	<i>Dairy/food</i>	\$ 2,481.14	1/28/22	X
001472	1/25/22	FIRST STUDENT, INC	<i>Student transportation</i>	\$ 1,687.50	1/28/22	
001473	1/25/22	Gold Star Foods	<i>Food</i>	\$ 2,380.92	1/28/22	
001474	1/25/22	GRAHAM SECURITY POLICE, INC	<i>Contracted security services</i>	\$ 8,740.00	1/28/22	
001475	1/25/22	JP Mascaro & Sons	<i>Refuse/recycling</i>	\$ 1,753.00	1/28/22	X
001476	1/25/22	Kegel's Produce	<i>Fresh produce</i>	\$ 1,034.05	1/28/22	X
001477	1/25/22	KW Promotions	<i>Athletic program supplies</i>	\$ 1,021.00	1/28/22	X

Roberto Clemente Charter School
Payment List
For the Period 1/1/22 through 1/31/22

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
001478	1/25/22	LEHIGH VALLEY JANITORIAL SUPPLY		\$ 411.40	1/28/22	X
001479	1/25/22	Maneuvering the Middle LLC	<i>Classroom subscription</i>	\$ 1,092.00	1/28/22	
001480	1/25/22	MetLife-Group Benefits	<i>Dental insurance</i>	\$ 2,483.74	1/28/22	X
001481	1/25/22	Norris McLaughlin PA		\$ 160.00	1/28/22	X
001482	1/25/22	Limarís Ordinola	<i>Travel reimbursement</i>	\$ 5.83	1/28/22	X
001483	1/25/22	RCN		\$ 414.95	1/28/22	
001484	1/25/22	Success For All Foundation, Inc	<i>Professional development</i>	\$ 2,300.00	1/28/22	
001485	1/25/22	The Bureau of Recycling & Solid Waste		\$ 160.00	1/28/22	
001486	1/25/22	United Electric Supply		\$ 642.24	1/28/22	
001487	1/25/22	Valley Youth House	<i>Contracted school counseling</i>	\$ 1,722.50	1/28/22	X
001488	1/25/22	Luis Vargas	<i>Tuition reimbursement</i>	\$ 2,136.33	1/28/22	
001489	1/25/22	Venus Supplies and Services	<i>Janitorial supplies</i>	\$ 6,846.17	1/28/22	X
001490	1/25/22	VERIZON CONNECT NWF, INC		\$ 38.00	1/28/22	X
001491	1/25/22	VIPER PEST SERVICES		\$ 175.00	1/28/22	X
001492	1/25/22	Janine M Wargo	<i>Special ed support services</i>	\$ 4,380.00	1/28/22	
EFT						
122920210018	1/1/22	Unum Life Insurance Company of America	<i>STD/LTD/LI insurance</i>	\$ 2,445.18	1/1/22	X
P-146349402	1/1/22	ZOOM		\$ 11.99	1/1/22	X
3122641554	1/3/22	TFS Leasing A Program of De Lage		\$ 899.17	1/3/22	X
01132022phil	1/13/22	PHILADELPHIA INSURANCE COMPANIES	<i>Property insurance</i>	\$ 7,666.97	1/13/22	X
027101132021	1/13/22	ReadyRefresh by Nestle		\$ 177.57	1/13/22	X
10180276	1/13/22	TOSHIBA FINANCIAL SERVICES	<i>Copier leases</i>	\$ 2,399.90	1/13/22	X
1933966	1/13/22	The Queensboro Shirt Company		\$ 99.65	1/13/22	X
281576	1/13/22	PenTeleData		\$ 429.00	1/13/22	X
163561471	1/13/22	UNIVERSAL PREMIUM FLEETCARD		\$ 151.92	1/13/22	X
164882817	1/27/22	STAPLES ADVANTAGE		\$ 399.90	1/27/22	X
22011304	1/13/22	PPL ELECTRIC UTILITIES	<i>Electric</i>	\$ 2,161.37	1/13/22	X
22011309	1/13/22	PPL ELECTRIC UTILITIES	<i>Electric</i>	\$ 1,097.42	1/13/22	X
607503	1/13/22	US FOODS	<i>Food</i>	\$ 2,800.51	1/13/22	X
6106430694574	1/13/22	HOME DEPOT CREDIT SERVICES		\$ 598.36	1/13/22	X
45102303	1/13/22	PITNEY BOWES GLOBAL FINANCIAL SERVICES		\$ 259.41	1/13/22	X
50771132022	1/13/22	ReadyRefresh by Nestle		\$ 64.80	1/13/22	X
520601132022	1/13/22	ReadyRefresh by Nestle		\$ 3.98	1/13/22	X
593569628	1/13/22	AMAZON CREDIT PLAN	<i>Bottle stations, classroom supplies</i>	\$ 9,534.67	1/13/22	X
01262022OPRC	1/26/22	ProShred Security		\$ 204.00	1/26/22	X
606606374	1/27/22	AMAZON CREDIT PLAN	<i>IT/Classroom supplies</i>	\$ 7,226.50	1/27/22	X
3123053743	1/27/22	TFS Leasing A Program of De Lage		\$ 579.70	1/27/22	X
648047335	1/27/22	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 195.26	1/27/22	X
648047909	1/27/22	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 181.48	1/27/22	X
71784301	1/27/22	ArbiterPay.com		\$ 446.90	1/27/22	X

Roberto Clemente Charter School
Payment List
For the Period 1/1/22 through 1/31/22

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
vaucwta37umta	1/27/22	Highmark Blue Shield		\$ 506.76	1/27/22	X
0127223640	1/27/22	Unum Life Insurance Company of America	STD/LTD/LI insurance	\$ 2,586.37	1/27/22	X
1184442	1/27/22	US FOODS	Food	\$ 7,338.14	1/27/22	X
3114701714	1/27/22	CAPITAL BLUE CROSS	Health insurance	\$ 55,515.54	1/27/22	X
100004472779	1/27/22	UGI UTILITIES, INC.	Gas utility	\$ 1,098.27	1/27/22	X
100004472854	1/27/22	UGI UTILITIES, INC.		\$ 452.31	1/27/22	X
100004472857	1/27/22	UGI UTILITIES, INC.	Gas utility	\$ 1,061.71	1/27/22	X
100004473029	1/27/22	UGI UTILITIES, INC.		\$ 636.13	1/27/22	X
6697640-45 1/2	1/28/22	PACKRAT		\$ 506.00	1/28/22	X
Payroll						
WO93282 PPE	1/5/22	VOYA Financial		\$ 547.30	1/5/22	X
17567817 PPE1	1/10/22	PENSERV PLAN SERVICES INC	EE/ER 403b contributions	\$ 17,314.14	1/10/22	X
11000604 12/21	1/11/22	P.S.E.R.S.EMPLOYEE # 9254	EE PSERS contributions	\$ 25,589.80	1/11/22	X
50536	1/14/22	NYS Child Support Processing Center		\$ 200.00	1/14/22	X
AW 1/14/22	1/14/22	Payroll/Taxes	ACH payroll & taxes	\$ 166,080.85	1/14/22	X
AW 1/14/22 Jet	1/14/22	JetPay HR & Payroll Services		\$ 21.95	1/14/22	X
94420 PPE 1/8/	1/19/22	VOYA Financial		\$ 281.30	1/19/22	X
17583724 PPE	1/21/22	PENSERV PLAN SERVICES INC	EE/ER 403b contributions	\$ 9,047.31	1/21/22	X
AW 1/28/22	1/28/22	Payroll/Taxes	ACH payroll & taxes	\$ 177,445.66	1/28/22	X
AW 1/28/22 Jet	1/28/22	JetPay HR & Payroll Services	Payroll processing	\$ 2,427.30	1/28/22	X
50544	1/28/22	NYS Child Support Processing Center		\$ 200.00	1/28/22	X
CEO's Account (Central Administration)						
No Activity						
Principal's Account (Elementary School)						
No Activity						
Principal's Account (Secondary School)						
No Activity						
				\$ 664,801.47		